



UNIVERSITY OF MISSOURI- KANSAS CITY

SOUND SYSTEM CHECK OUT FORM

Student Organization: _____ Date: _____

Event Name: _____ Event Date: _____

Location: _____ Start Time & End Time: _____

Contact Name: _____ Student ID #: _____

Email Address: _____ Phone Number: _____

System to Check Out (Circle One): Large Sound System \$30 per day Small Sound System \$50 per day
(This will be charged to your MoCode)

The Large Sound System is strictly used only on University Center Property (University Center, Playhouse, Walkway and Swinney Recreation Center). The Small Sound System is strictly used on UMKC Campus and Hospital Hill only. Breaking these regulation created by the Student Life Office will result in the loss of both Sound Systems until the Student Life Office says otherwise.

Please read, sign and date.

As members of the _____ student organization, we hereby take full responsibility for the Sound System. We will not rewire any parts of the Sound System. Doing so will result in the loss of future privileges indefinitely. Any cost that the Student Life Office pays for from loss of parts, and/or damages while checked out in your care, will be charged to your Student Organization. In addition, we agree to pay the fee of the Large Sound System at \$30 per day or the Small Sound System at \$50 per day (charged to your MoCode). We agree to turn the Sound System by 9:00 a.m. the following day. If the Sound System is not turned by the appropriate time, the organization will be charged an additional \$50 per day the sound system is missing and will lose all future privileges until the Student Life Office says otherwise.

Signature of Student Leader: _____ Date: _____

Signature of Student Life Office: _____ Date: _____