

FACILITIES ADVISORY COMMITTEE

MINUTES OF FEBRUARY 27, 2009 MEETING

I. Time, Location and Attendance:

- Friday, February 27, 2009, 1:00 – 3:00 p.m., GSB Room 103
- Members Present: Scott Baker, Dennis Cesari, Curt Crespino, Saul Honigberg, Wei Ji, Dean Lora Lacey-Haun, Tom Mardikes, William Morgan, Sullivan Read, Paris Saunders, Theodore Seligson and Bob Simmons
- Members not Present: Shannon Blood, Melvin Davis, Larry Eisenberg, Bridgett Johnson, Thomas Stein, Michael Strait and Dean Suni
- Staff Present: Karen Lavendusky
- Minutes recorded and submitted by Valerie Bennett, February 27, 2009

II. Approval of Minutes of Prior Meetings

- The minutes of the August 5, 2008 meeting were approved.

III. Agenda and Presentation by Bob Simmons

- UMKC Space Planning and Management Guidelines & Policies – the final draft procedures and guidelines for the process for space requests is being finalized and will be provided to the committee members by electronic delivery before the March 11, 2009 meeting. Vacant space reports will be provided to the Dean's Council and Direct Reports.

IV. Handout “Vacant Rooms by Building”

- Karen Lavendusky, Facilities Space Planner/Analyst with Campus Facilities Management, maintains the facilities space inventory which is used to identify all available vacant space on campus. The handout is reviewed and explained by Bob Simmons. The Committee requests a code definition key which would explain the room category and room type codes on the form. Karen agrees to provide the committee with this information. Bob Simmons also explains that we need to find the most viable use for the vacant space as some is not suitable for classes, labs or research while other available space may only be suitable for storage. It is the charge of the committee to decide the criteria for the most viable use of the space. Sullivan Read voices concerns as to what would happen if more than one academic unit requested the same space and feels that the Provost should make that decision. Bob Simmons indicates that he has reviewed this concern, which

has been previously expressed, with Provost Hackett and she feels that if this scenario were to occur, the proposed system assures that she would be consulted and have a significant role in the final decision. Provost Hackett indicated at that time that she was comfortable with the proposed process. The requestor of the space would also have to show they have the financial ability associated with renovating the space. Paris Saunders also asks if any debt on the space would be inherited by the new entity acquiring the space. Bob is not able to answer this question at this time.

V. Space Recommendations for Applied Language Institute and the Law School

- The space request from Applied Language Institute was furnished to the committee via email prior to today's meeting. Copies are also provided. Karen has analyzed Applied Language Institute's space and has determined that they have a well documented need for space. It is voiced that perhaps the Cherry Street Dorm property would be suitable space for Applied Language Institute. Bob explains to the committee that their need is immediate and the Cherry Street property is at least 18 months out with allowing time for vacating of the rooms and renovation. He asks the committee to defer the decision on this matter until the next meeting as they look for near-term options. The committee agrees to defer this decision. Dean Lacey-Haun also suggests that we need to track the requests so they do not get lost in the shuffle and that they are addressed at the upcoming meeting. It is agreed on by the committee.
- Space recommendations are presented to the committee for the Law School's request for space. The law school has requested the first floor of 4741-43 Troost for their incubator program. Bob explains that this property has been unoccupied for two years. The law school has shown how they intend to raise the needed money for the renovations and also agreed that if they fail to raise the needed funds within six months, they would release the space.
 - Dennis Cesari points out that this space has problematic parking and that whoever takes over this space will also have the expense of providing parking.
 - Bob Simmons also explains that Congressman Cleaver has proposed a redevelopment of this property and Dean Suni is aware of this.
- The committee wants to make sure that there is no other group interested in this space by having the Dean's Council notified of the availability and the intentions of the Law School. Dean Lacey-Haun proposes that she will prepare the needed information and provide to the Deans by next week. Dennis Cesari is appointed to relay to Dean Suni that the committee wants the information with respect to parking discussed with her before a final decision can be made. The committee is in agreement on deferring the request until the next meeting.

VI. Review of the Robert H. Flarsheim Campus Beautification Fund

- This matter had been tabled from the last meeting. Bob Simmons gives the history of the Robert H. Flarsheim Campus Beautification Fund. He shares that UMKC received a gift from the estate of Robert H. Flarsheim in about 1998 in the amount of \$8.7M.
UMKC receives 5% of the corpus amount from this fund for campus beautification. The money cannot be used for any other purpose. Bob gives the accomplishments of the fund over the past ten years as Phase One of University Way, Bixby Lane pedestrian improvements, Health Sciences building courtyards and landscaping, Tulips on Troost, rain gardens, campus signs, funding for facilities grounds operations and Oak Street pedestrian improvements. Some future opportunities for this fund will be University Way - Phase Two, UMKC exterior sculpture garden, campus signs and trash/ash urns. Bob explained that in the current economic situation that ground operations are fully funded by the Flarsheim fund. Bob also stated that the charge of the Facility Advisory Committee to put a policy in place as to how others can use these funds for future projects. It is anticipated that the School of Education may soon ask for matching funds to private funds they have raised to enhance the south entrance to the School of Education Building.

VII. Review of Capital Plan and State Appropriations - Handouts “Capital Project Priority Criteria” and UMKC Capital Plan and FY2011 State Appropriations List

- Bob provides the committee with handouts “Capital Project Priority Criteria” and “Capital Project Submittal Schedule”. The committee is also provided with the handout “UMKC Capital Plan and FY2011 State Appropriations List” with a page attached entitled “UMKC Proposed Federal Stimulus Projects”, and “UMKC Additions to Proposed Federal Stimulus Projects”. This handout focuses on federal stimulus projects that are requested by government affairs. These are projects that could be shovel ready in 3 months in case money should become available and additional proposed projects that could be shovel ready in 1 year to 18 months. He also stresses that the capital plan is just that, a plan. We have to be ready when and if funds become available.

VIII. Closing and Other Topics of Discussion

- Bob invites any questions regarding any of the handouts after the committee has had further opportunity to review them.
- Bob also brings up the committee’s role in advising on capital plans and the priority of each project. Saul Honigberg questions the committee’s expertise for prioritizing projects and if this is really the role of the committee. He also desires to have more information about proposed projects before they are “set in stone”. Bob reiterates that the committee’s charge is to be advisors and they can decide how large of a role they want to take in capital projects. Dennis Cesari agrees and

suggests that 1 or 2 projects be explained in detail at each meeting. The focus can be started with those projects that are prioritized as a 1 or 2.

- The committee decides that monthly meetings will be good until summer. The meetings will be scheduled when the majority of the committee is available. Bob offers to have a 1/1 with any committee member that is unable to attend any meeting.

- Our next scheduled meeting is March, 11, 2009 from 2:00-4:00 in the Administrative Center, Plaza conference room.

ATTACHED DOCUMENTS:

1. Approved Meeting Minutes – August 2, 2008
2. Vacant Space Summary
3. Applied Language Institute Space Request
4. Law School Small Firm Incubator Space Request
5. CFM Space Recommendations
6. Capital Projects Priority
7. UMKC Capital Plan and FY 2011 State Appropriations List
8. UMKC Proposed Federal Stimulus Projects – Governmental Affairs
9. UMKC Proposed Federal Stimulus Project – Department of Higher Education