

## **FACILITIES ADVISORY COMMITTEE**

### **MINUTES OF APRIL 21, 2009 MEETING**

#### **I. Time, Location and Attendance:**

- Tuesday, April 21, 2009, 1:00 -3:00 p.m., Gillham Park Room
- Members Present: Scott Baker, Dennis Cesari, Melvin Davis, Larry Eisenberg, Saul Honigberg, Dean Lora Lacey-Haun, William Morgan, Paris Saunders, Bob Simmons, Thomas Stein, and Dean Ellen Suni. Bob Schubert attended on behalf of Staff Council.
- Members not Present: Shannon Blood, Curt Crespino, Bridgett Johnson, Ji Wei, Tom Mardikes, Daron McGee, and Theodore Seligson
- Staff Present: Karen Lavendusky and Valerie Bennett
- Minutes recorded by Valerie Bennett, April 21, 2009

#### **II. Approval of Minutes of Prior Meetings**

- A motion to accept the minutes of the March 11, 2009 meeting was made and seconded. The minutes were approved.

#### **III. Proposed Agenda and Presentation by Bob Simmons - Old Business**

- **Space Request Action for Applied Language Institute**  
This request still remains tabled until near term future space is located.
- **Space Request Action for Law School Small Firm Incubator**  
Bob lets the committee know that the Law School's request was presented and approved by the Chancellor and Direct Reports. Bob also stated that he had let Dean Suni know and that their 6-month time frame for raising funds had begun.
- **Space Management Policies and Procedures Final Draft**  
The Space Management Policies and Procedures final draft was sent to each committee member via email the day before today's meeting. Bob explains that the draft has been discussed by all levels within the university including; Direct Reports, Faculty Senate, Staff Council and Dean's Council. Bob would like the committee to accept these policies as the final version and to have them posted on the Campus Facilities Management website. Larry Eisenberg does bring attention to one error on the flow chart and Bob agrees that this error will be corrected. Dean Lacey-Haun asks if there is going to be a policy in place for reviewing the policies and procedures in one year and then maybe every 2-3 years after that. Bob and others agree that the policies would be reviewed as needed every couple of years, but with an initial review one year from this adoption. A motion to accept the policies and procedures in this form (with the one correction) is made and seconded. The motion is voted on and is unanimously passed. It is also discussed as to where these policies should be posted. Karen informs the committee that these are posted on Campus Facilities Space Management web site, but the committee

would like to see an announcement of the adoption of these policies and procedures. Bob Simmons suggests the Provost's blog and all agree. He will pursue speaking to the Provost regarding this posting.

- **Space Utilization Management**

The subject of the committee's role in policing space had been discussed briefly at the last meeting. Bob included an article handout entitled "Campus Officials Seek Building Efficiencies, One Square Foot at a Time". He goes through the article explaining how difficult it would be to police space and how this article discussed the issues at Penn State's 19 campuses. The article also factors in costs involved in maintaining space and how new space may make it difficult for some campuses to meet the goals of the AASHE President's Climate Change Commitment. Saul Honigberg explains to the committee that the Faculty Senate does not feel comfortable with this committee's involvement in policing space other than in a role as the communicator if the space dispute was within a single unit. They did think that the committee could take a more active role if a space issue arose between units. Paris Saunders agrees and believes that if two different units desire the same space, the Dean's should really arbitrate that and not this committee. Bob then shares about Karen Lavendusky's role with space inspections. Karen explains that she conducts a space survey once a year in which she walks through every unit's space. She is able to determine year by year any evidence of space not being used or the potential for other use of the space. Dean Lacey-Haun agrees that this is a good way to watch space usage. She also feels that this committee should not get involved with any disputes over the same space unless the Dean is not able to settle the disputes. Based on this discussion, Bob also wants to discuss at a later meeting the President's Climate Commitment, which has been made by the UM System and all four campuses.

#### **IV. Review of UMKC Capital Projects – New Business**

- **New Conservatory of Music and Dance Building-Phases I and II**

Bob shares the reason that some of the projects are split into different phases is because of the size and complexity of the project. The mission linked planning principals for the Conservatory of Music and Dance is to deepen and expand strength in visual and performing arts. It will also consolidate the Conservatory under the same roof as they are currently in four different locations.

Phase I

- New 600 seat large performance hall and stage;
- 72 general and special use practice rooms;
- Administrative and support facilities;
- Academy offices and studios.

Phase II

- New 300-seat and 700-seat recital halls;
- New 100-seat black box theatre;
- Rehearsal spaces;
- Dance studios;
- Lecture halls;
- Classrooms;
- Special use labs and studios;
- Administrative and faculty offices.

Bob also explained that 50% of the private funding for Phase I must be reached before more architecture and designs can be done. The other funding will come from a number of possibilities including bonds.

- **Hospital Hill Housing and Wellness and Fitness Center**

Bob points out on his Power Point presentation the location of the proposed Hospital Hill housing and the Wellness and Fitness Center. He also shares that there are about 3000 students on Hospital Hill and they should have the same availability of services that the Volker campus does. The project status is undetermined at this time because of the economy, but through the research the interest of the students was very high. The projected plan will include:

- 250 beds in Phase I;
- Additional 150 beds in Phase II for a total of 400;
- Wellness and Fitness Center (comparable choices to Swinney Recreation Center, but a smaller scale).

Funding for this project could be public and private and could include private memberships to area residents and employees of adjacent institutions.

- **School of Medicine Renovation and Health Sciences Education Building Phase II and School of Dentistry Building Addition**

Bob provides a handout for these projects.

Bob Schubert asks whether or not a conference center has been planned for any future project. Bob explains and Dennis reiterates that two external market studies on a hotel/conference center have been performed. The findings were that the need would not justify the expense, but it was acknowledged that those market studies were looking at a combined conference center and hotel and that a conference center only analysis may lend a different result.

## **V. Flarsheim Funds: Future Priorities and Processes**

As explained in a previous meeting, Flarsheim funds are for the beautification of the campus. Bob would like the process for a unit to request Flarsheim funds to be an item on the upcoming agenda. It is the charge of this committee to develop priorities and procedures for units that want to access Flarsheim funds. A form could be developed similar to the Request for Space form. An example of this would be the beautification of the south side of Bloch School. Procedures will need to be in place for them to request funds to assist in this beautification project.

Future priorities are:

- University Way-Phase 11 (51<sup>st</sup> Street from Cherry to Troost);
- 52<sup>nd</sup>/53<sup>rd</sup> Street Connector;
- Campus Entries and Signage;
- School of Education South Entry;
- Other items suggested by campus.
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Process for Consideration and Prioritization:

- Mission and Strategic Plan Fit;
- Greater Campus Benefit;
- Leveraging of other Funds.
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**VI. Business for Next Meeting**

- Sustainability
- President's Climate Commitment
- Maintenance and Repairs and informing Chancellor and Direct Reports
- Process of Bidding on Projects

**VI. Closing – Bob Simmons**

- Our next scheduled meeting is May 11, 2009 from 10:30 – 12:00 a.m. in the General Services Building, Room 103.

**ATTACHED DOCUMENTS:**

1. Approved Meeting Minutes – March 11, 2009
2. Article: “Campus Officials Seek Building Efficiencies, One Square Foot at a Time”